

Opening the Doors of Tomorrow



Archdiocesan Process for Capital Campaign Construction Projects



MASTER PLAN



PROJECT TEAM



FEASIBILITY STUDY



BUILDING
COMMITTEE/FUNDRAISING



CONSTRUCTION

Archdiocese of Atlanta Capital Projects Process

- The Archdiocese of Atlanta through Catholic Construction Services and a standing sub committee of the Finance Council has established a process for undertaking a capital project at parishes of the Archdiocese
- These steps must be done in sequential order with approval from the Archbishop to move to the next level

10 Year Facilities Master Plan

- A 10-year Facilities Master Plan which supports the overall "Pastoral Plan" of the parish must be submitted before any large capital project can be undertaken.
- The Pastoral Plan has been developed over the years by the parish, supports the Parish mission statement and is continually reviewed by the pastor and the Parish Pastoral Council.
- The Facilities Master Plan must be developed by an outside source and reviewed by a parish project study team and ultimately approved by the Archdiocese of Atlanta.

Project Team

- Team is assembled from parishioners and includes the pastor and parish administrator.
- Reviews the Facilities Master Plan and recommends a solution.
- In the 10-Year Master Plan, Option #5 was the recommendation. Details of that options can be viewed by following the Facilities Master Plan link.

Feasibility Study

- Master Plan is approved by Archdiocese
- Outside firm is hired to conduct a feasibility study to determine support of the concept and financial support for the project.
- If the results are positive, a Building Committee is formed.

Building Committee/Fundraising

- Building Committee is assembled from parishioners and includes the pastor and parish administrator.
- An architect is hired to provide conceptual plans consistent with parish needs identified in the Master Plan.
- A fundraising company is hired and begins the Capital Campaign.
- As required by the Archdiocese, 100% of the cost of the project must be secured in pledges and 1/3 of that in the bank before construction can begin.

Construction

- A general contractor is hired.
- Detailed drawings are provided by the architect consistent with the final fundraising budget.
- Building Committee, architect and general contractor along with representative from the Archdiocese meet regularly throughout the building process.
- Timeline for construction is approximately 9-12 months.